



Memorandum

To: Parents
From: Don Melichar, City Forester
Re: Arbor Day Tree Planting
Date: March 8, 2018

The Park and Forestry Department is sponsoring a tree-planting program for Arbor Day again this year. Your child will bring his/her tree home on **Friday, April 27, 2018.**

Since 1889, Wisconsin has observed Arbor Day in recognition of the importance of our landscapes and of our commitment to restore and to manage all of our precious natural resources wisely. Past experience has shown that children are very enthusiastic about participating in this program and planting their own trees.

This year we again plan to use an 8" to 10" Colorado blue spruce transplant. We will package the tree in a plastic bag and include instructions for proper planting.

If your child would like to receive a tree to be planted in your yard, **please sign and return this letter to the teacher, with the money, on or before Friday, March 16, 2018.** The cost of the tree is \$2.00 and we ask that you limit your order to one per child.

Thank you.

Child's Name: _____

Parent's Signature: _____

Grade: _____ Room # _____ Instructor: _____